

# FINANCIAL INTELLIGENCE UNIT (UKFIU) BULLETIN

## Reporting via SAR Online

This is a United Kingdom Financial Intelligence Unit (UKFIU) communications product, produced in line with the Serious Organised Crime Agency's (SOCA) commitment to share perspectives on the Suspicious Activity Reports (SARs) Regime.



## Reporting via SAR Online

### Disclosing Suspicious Activity Reports (SARs)

You can visit the SOCA website at [www.soca.gov.uk](http://www.soca.gov.uk) for guidance on completing and submitting a disclosure. The website directs you to SAR Online which is designed for use by those required by the Proceeds of Crime Act 2002 and the Terrorism Act 2000 to submit SARs. The online system is designed to allow SARs to be constructed and submitted in a secure and efficient manner.



### New User Registration

In order to register, new users require an active email account since this is used as your SAR Online user identification. No two users can use the same email address. It is recommended the registering user be an official responsible for the Anti Money Laundering (AML) compliance within the organisation, such as the Money Laundering Reporting Officer (MLRO), Nominated Officer or similar.

### Advantages of SAR Online

- Easy to use
- Free and secure system
- Removes the need for paper-based reporting
- Once a report is submitted an acknowledgement is sent via email with a unique reference
- Reports can be made 24 hours a day seven days a week, provided the reporter has an email account and access to the internet.
- Help text is available on every page
- Pop-up tool tips are available on certain pages
- SARs can be marked as private to an individual user
- Shared viewing – editing is available where appropriate.
- A Frequently Asked Questions (FAQ) document is available via SAR Online
- A link providing background information related to Financial Reporting is available via the SAR Online home page.

## Enquiries and Support

There is a dedicated support team available during office hours to deal with any SAR Online enquiries you may have. Please phone 020 7238 8282 and select option '3'.

## We need your help

UKFIU Bulletins are the way in which SOCA provides information regarding SARs to the regulated sector. In order to assist the UKFIU in improving this service we welcome any comments, especially with regard to the following questions:

- Was this document useful to you or not, and why?
- As a result of reading this document are you more likely to submit a SAR in the future?
- If you are not currently registered with SAR Online, are you now likely to register within the next two months?

Please email the UKFIU at [ukfiusars@soca.x.gsi.gov.uk](mailto:ukfiusars@soca.x.gsi.gov.uk) quoting the code "FF327FF". This code can also be quoted in any SARs that are subsequently submitted to SOCA as a result of reading this document.

## Disclaimer

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## UKFIU Dialogue and Special Projects Team

The aim of the Dialogue and Special Projects Team is to drive the UK Financial Intelligence Unit (UKFIU) agenda on interfacing with stakeholders on Suspicious Activity Reports (SARs) activity. The team strives to improve communication and understanding between the SARs Regime participants, to increase the value extracted from the SARs Regime, to provide, facilitate and contribute to various forums to share perspectives on the operation of the Regime as a whole. In essence the Dialogue Team seeks to improve the quality of SARs intelligence, and promote the value and greater use of this intelligence in mainstream law enforcement activity.

For further information, please contact SOCA UKFIU Dialogue and Special Projects Team by email at [ukfiusars@soca.x.gsi.gov.uk](mailto:ukfiusars@soca.x.gsi.gov.uk). For more information about the Serious Organised Crime Agency go to [www.soca.gov.uk](http://www.soca.gov.uk).

## Reducing harm – Providing information back to SOCA

We would like to remind you of the provisions contained in Section 34 of the Serious Organised Crime and Police Act 2005. These provisions say that any information provided by you to SOCA, in order to assist SOCA to discharge its functions which include the prevention and detection of crime, will not breach any obligation of confidence which you may owe to any third party or any other restriction on the disclosure of information.

S34 requires that disclosures of personal information about living individuals by you to SOCA must still comply with the provisions of the Data Protection Act 1998 (DPA), but you may be satisfied that disclosure by you of such personal information to SOCA in order to assist SOCA to prevent and detect crime is permitted by the DPA. Please, therefore, submit all S34 information to [ukfiusars@soca.x.gsi.gov.uk](mailto:ukfiusars@soca.x.gsi.gov.uk).